



**REGULAR MEETING OF COUNCIL**  
**Held on Monday December 13, 2021**  
**Virtually, commencing at 6:00 p.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, S. Nodge, W. Oliver and W. Elliott

Absent with Regrets: B. Wright

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; A. Grose, Recreation Manager; D. Desabrais, Municipal Energy Project Lead and L. Goss, Administrative Manager

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 6:00 pm.

**2. SCHEDULED PUBLIC HEARING**

**3. AGENDA APPROVAL**

**NODGE:**

That Council for the Town of Pincher Creek agree to move item 11.2 Tax Incentive Bylaw 1629-21 to item 7.2 on the December 13, 2021 agenda.

**CARRIED 21-461**

**NODGE:**

That Council for the Town of Pincher Creek agree to move item 11.5 Covid Vaccination Policy to item 8.6 on the December 13, 2021 agenda.

**CARRIED 21-462**

**GREEN:**

That Council for the Town of Pincher Creek approves the December 13, 2021 agenda as amended.

**CARRIED 21-463**

**4. DELEGATIONS**

**4.1 Pincher Creek and District Agricultural Society – Request for Support – Hilary Matheson**

Hilary Matheson attended the meeting representing the Pincher Creek and District Agricultural Society requesting support for an arena roof repair project and request additional Dog Park signage at the West end.

**4.2 Energy Management Report – David Desabrais**

David Desabrais, Municipal Energy Project Lead, attended the meeting to provide an Energy Management Report.

**4.3 Golf/Curling Club Steering Committee – Garry Cleland**

Garry Cleland attended the meeting representing the Golf/Curling Club Steering Committee to provide an update and request support in order to move forward with a new facility.

*D. Desabrais left the meeting at 7:22 pm.*

**5. ADOPTION OF MINUTES**

**5.1 Minutes of the Regular Meeting of Council held on November 22, 2021**

**BARBER:**

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on November 22, 2021 as presented.

**CARRIED 21-464**

**5.2 Minutes of the Committee of the Whole Meeting held on November 23, 2021**

**OLIVER:**

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole Meeting held on November 23, 2021 as presented.

**CARRIED 21-465**

**5.3 Minutes of the Committee of the Whole Meeting held on December 1, 2021**

**ELLIOTT:**

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on November 8, 2021 as amended, the amendment being the deletion of the friendly amendment in item 11.1 and incorporate the wording in the main resolution of Council.

**CARRIED 21-466**

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Community Recreation Centre Council Liaison – Terms of Reference**

**OLIVER:**

That Council for the Town of Pincher Creek approve the Terms of Reference - for a Council appointed Liaison position as presented and that administration be directed to include the definition Council Appointed Boards, Commissions and Committees Policy 101-93.

**CARRIED 21-467**

**7. BYLAWS**

**7.1 Water and Sewer Bylaw 1607-21**

**OLIVER:**

That Council for the Town of Pincher Creek agree to give the Water and Sewer Utility Bylaw #1607-21, first reading.

**CARRIED 21-468**

**ELLIOTT:**

That Council for the Town of Pincher Creek agree to give the Water and Sewer Utility Bylaw #1607-21, second reading.

**CARRIED 21-469**

**GREEN:**

That Council for the Town of Pincher Creek unanimously agree to present Bylaw No. 1607-21, Water and Sewer Utility Bylaw, for third reading at the December 13, 2021 regular meeting of Council.

**UNANIMOUSLY CARRIED 21-470**

**OLIVER:**

That Council for the Town of Pincher Creek agree to give the Water and Sewer Utility Bylaw #1607-21, third and final reading and that a copy of which be attached hereto and form part of the minutes.

**CARRIED 21-471**

**7.2 Tax Incentive Bylaw 1629-12 – FOIP s. 23 & 24**

**NODGE:**

That Council for the Town of Pincher Creek direct administration to bring the proposed Tax Incentive Bylaw No 1629-21 to the Committee of the Whole for their review and recommendations.

**CARRIED 21-472**

**8. NEW BUSINESS**

**8.1 Alberta Municipal Water/Wastewater Partnership Program Grant Application**

**BARBER:**

That Council for the Town of Pincher Creek direct administration to apply for the Alberta Municipal Water/Wastewater Partnership grant for Sodium Hypochlorite upgrades at the Water Treatment Plant.

**CARRIED 21-473**

**8.2 Royal Canadian Legion – Request for Support**

**ELLIOTT:**

That Council for the Town of Pincher Creek support the Pincher Creek Legion in their application to upgrade the downstairs flooring and approve the letter of support as presented and direct administration to forward same to the Pincher Creek Legion for inclusion in their grant application.

**CARRIED 21-474**

**8.3 2022 Operating Budget**

**NODGE:**

That Council for the Town of Pincher Creek approve the 2022 Operating Budget as presented and that a copy of this budget be attached hereto and form part of the minutes.

**CARRIED 21-475**

**8.4 2022 Capital Budget**

**OLIVER:**

That Council for the Town of Pincher Creek approve the 2022 Capital Budget as presented and that a copy of this budget be attached hereto and form part of the minutes.

**CARRIED 21-476**

**8.5 Request to Waive Penalties on Property Taxes**

**OLIVER:**

That Council for the Town of Pincher Creek accept the requests to waive the penalties on property taxes for roll numbers 00361400, 01350400 and 00256500 as information.

**CARRIED 21-477**

*Mayor Anderberg called a recess at 8:04 pm.*

*Mayor Anderberg called the meeting back to order at 8:14 pm.*

**8.6 Covid Vaccination Policy**

**NODGE:**

That Council for the Town of Pincher Creek receive the proposed COVID Vaccination Policy 502-21 as amended, the amendments being removing "as much as possible" and include "as determined by the CAO" in section 3.3, change the reference in item 1.4 from 3.3 to 3.4, include the date of January 17, 2022 in item 3.2 and monitor the local case rates for future consideration.

**CARRIED 21-478**

**9. REPORTS**

**9.1 Upcoming Committee Meetings and Events**

Oldman River Regional Services Commission Development Training  
Pincher Creek Community Early Learning Centre

**10. ADMINISTRATION**

**10.1 Council Information Distribution List**

**ELLIOTT:**

That Council for the Town of Pincher Creek accept the December 13, 2021 Council Information Distribution List as information.

**CARRIED 21-479**

**10.2 Legislative Services Third Quarter Report**

**NODGE:**

That Council for the Town of Pincher Creek accept the Legislative Services Third Quarter Report as information.

**CARRIED 21-480**

**11. CLOSED MEETING DISCUSSION**

**OLIVER:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, December 13, 2021 at 9:26 pm in accordance with section 16, 17, 18, 19, 23 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services, Director of Finance and Human Resources, Recreation Manager and Administrative Manager in attendance.

**CARRIED 21-481**

*A. Grose left the meeting at 9:58 pm.*

*L. Rideout, W. Catonio and L. Goss left the meeting at 10:19 pm.*

*L. Goss returned to the meeting at 10:38 pm.*

**OLIVER:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, December 13, 2021 at 10:40 pm.

**CARRIED 21-482**

**11.3 Recreation Programmer Proposed Position – FOIP s. 24**

**ELLIOTT:**

That Council for the Town of Pincher Creek approve the hiring of a recreation programmer into a temporary project position.

**CARRIED 21-483**

**11.4 Development – Plan 0614431, Block 1, Lot 4 – FOIP s. 16 & 24**

**BARBER:**

That Council for the Town of Pincher Creek direct administration to garner additional information regarding the total estimated costs for utility services for Plan 0614431, Block 1, Lot 4 and bring back the information to the next Town Council meeting for further discussion and/or direction.

**CARRIED 21-484**

**11.6 Personnel – FOIP s. 17**

**OLIVER:**

That Council for the Town of Pincher Creek approve the payment for management overtime hours required in service to Pincher Creek Community Early Learning Centre as presented,

**FURTHER**

To request reimbursement from the Pincher Creek Early Learning Centre organization for the hours required providing management and child care services.

**CARRIED 21-485**

*Mayor Anderberg declared a conflict of interest with item 11.1 as one of the applicants is a relative and left the meeting at 10:44 pm.*

*Deputy Mayor Barber chaired the remainder of the meeting.*

**GREEN:**

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, December 13, 2021 at 10:44 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer in attendance.

**CARRIED 21-486**

**GREEN:**

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, December 13, 2021 at 10:45 pm.

**CARRIED 21-487**

**11.1 Municipal Development and Subdivision Authority Committee Appointment – FOIP s. 19 & 24**

**GREEN:**

That Council for the Town of Pincher Creek appoint Brian McGillivray to the Municipal Development and Subdivision Authority for at 3 year term ending December 2024.

**CARRIED 21-488**

**12. NOTICE OF MOTION**

**OLIVER:**

That the Council for the Town of Pincher Creek direct administration to provide options for irrigating the football field at Matthew Halton for the 2022 football season with either raw or treated water and to provide the budget estimates for those options on or before March 14, 2022 council meeting.

**13. ADJOURNMENT**

**ELLIOTT:**

That this meeting of Council on December 13, 2021 be hereby adjourned at 10:47 pm.

**CARRIED 21-489**

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MAYOR, D. Anderberg

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CAO, L. Wilgosh

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE  
TOWN OF PINCHER CREEK,  
THIS 10<sup>th</sup> DAY OF JANUARY 2022                      S E A L  
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY JANUARY 10, 2022  
AT 6:00 P.M.**